

**CLEANING SERVICES CONTRACT
OS/ 01-21**

ADDENDUM No.1 TO BIDDING DOCUMENTS

21st June 2021

The Central Procurement Unit hereby issues this Addendum No. 1 to the Bidding Documents for Cleaning Services Contract. The Addendum shall form part of the Bidding Documents and shall be signed and attached to the bid when submitted.

1	Bidding Document Reference		Amendments
Item No	Name	Description	
1	Section 1: Instruction to Bidders – Clause 6	Additional Clause under Instruction to Bidders.	The list of Lot No. of each building can be found on Section 3-A. Bidders may bid for any or all Lots. The award of contracts will be made following analysis of the financial capacity of bidders and shall be a single lot per award.
2	Section 2: Conditions of Contract – Clause 4.8	Additional Clause under Conditions of Contract.	4.8 The Employer shall provide an Advance Payment of 30% of the contract value to the winning bidder. 4.9 The Contractor shall use the advance payment to pay for Equipment, Plant, Materials, mobilization expenses and other related expenses required specifically for execution of the Contract. The Contractor shall provide copy of invoices for equipment and materials to the Employer.
3	Section 3: Service Specifications – Part A	Additional Building to Lot A under Section 3.	<ul style="list-style-type: none"> - Natural Disaster Office - Tulakiiga Falekaupule - Transfer Station – Department of Waste Management

4	Section 2: Conditions of Contract – Clause 2.4	Additional Clause under Conditions of Contract	2.4 The employer shall not allow Contractor to carry out cleaning service on Sundays.
5	Invitation For Bid – Clause 4 (a)	4 (a) Be a legally registered entity in its country of incorporation	Delete existing Clause and replace with: - a) be a legally registered entity in Tuvalu
6	Section 1: Instruction to Bidders – Clause 4.1	4.1 To be eligible and qualified, a bidder must: (a) not be under notice of debarment by the Government of Tuvalu; (b) have successfully completed at least two contracts for supply of similar works or any other works in the preceding three years (c) have completed contracts in the preceding two years	Delete existing Clause and replace with: - 4.1 To be eligible and qualified, a bidder must: b) be a legally registered entity in Tuvalu c) not be under notice of debarment by the Government of Tuvalu;
7	Section 2: Conditions of Contract – Clause 3.10	Additional Clause under Conditions of Contract	3.10 The employer must ensure that the contractor has full accessibility to government building rooms during the course of the service.
8	Section 4: Part B – List of Cleaning Supplies and Equipment Table 1	Additional Cleaning Equipment for no 5 in Table 1	- Window wiper
9	Section 4: Part B – List of Cleaning Supplies and Equipment	Additional Cleaning Equipment for no 14 in Table 1	- Trolley - Water Blaster - Floor buffing machine - Ladders
10	Section 2: Conditions of Contract – Clause 5.9	Additional Clause under Conditions of Contract	5.9 Contractor will be entitled to any government cleaning training program online or out of the country.
11	Section 2: Conditions of Contract – Clause 3.10	Additional Clause under Conditions of Contract	3.10 The Contractor shall not allow to access electricity hazard area in the building.

<p style="text-align: center;">12</p>	<p style="text-align: center;">Section 2: Conditions of Contract – Clause 6</p>	<p>Additional Clause under Conditions of Contract</p>	<p>6. Variations:</p> <p>(a) Where a variation is requested on the grounds of urgency to prevent damage to works, to the site or its immediate environment or for the safety of personnel on the site, the Contract Manager may waive the requirements for quotation and the event shall be treated as a Compensation Event.</p> <p>(b) All Variations shall be included in updated Programs produced by the Contractor.</p>
<p style="text-align: center;">13</p>	<p style="text-align: center;">Invitation for Bid: Clause 6</p>	<p>Bids must be delivered to the address given below at 4pm on the 30th of June, 2021.</p>	<p>Delete existing Clause and replace with: -</p> <p>Bids must be delivered to the address given below at 4:00 pm on the 15th of July, 2021.</p>